

BOARD OF PARK COMMISSIONERS
Tuesday, March 3, 2020
4:00 pm - City Hall Council Chambers

Call to Order: President – Mr. Kappers

Roll Call: Mr. Kappers
Mr. Emerick
Mrs. Westfall

Approve Minutes: February 11, 2020 Board of Park Commissioners Meeting Minutes
February 19, 2020 Board of Park Commissioners Special Meeting Minutes

Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Kappers, Planning Commission Report

Old Business:

New Business: Authorization for DP&L to relocate through Joe Reardon Skatepark

Discussion:

Other:

Adjourn:

BOARD OF PARK COMMISSIONERS
MINUTES – February 11, 2020 4:00 PM
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Present: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Patrick Titterington, Director of Public Service and Safety
 City staff

The minutes of the January 7, 2020 Board of Park Commissioners were approved by unanimous voice vote following a motion by Mrs. Westfall, seconded by Mr. Emerick. Motion approve by unanimous roll call vote.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake highlighted the work order report showing the Park Departments effort in the tornado cleanup the hours and days after the storm. Mr. Drake commented that his staff was committed to the cleanup effort immediately after till everything was completed. Staff is back to normal day to day winter work. Mrs. Westfall complimented the cleanup effort by all departments.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler had nothing to add to his report.
- Mr. Booher submitted a report (copy attached to original minutes).

NEW BUSINESS:

- Ken Siler, City of Troy Recreation Director request to review and approve the 2020 City of Troy Recreation & Park Departments Athletic Field Use Policy – The field use agreement has been revised for the 2020 sports season. A lightning detection system is being installed at the Duke Park complex and the groups who use the facility will have to sign the agreement including the addition of the lightning detection system. The new lightning detection system will blast one 15-second horn when signs of lightning are detected. If the horn sounds, activities must be suspended immediately. Activities may resume only after hearing three 5-second blasts of the horn and the strobe light has stopped flashing. This addition to the athletic field use policy is to ensure safety to each participant to the best of our ability. Mr. Siler noted the Recreation Board approved the 2020 Athletic Field Use Policy at their January 22 meeting. A motion was made by Mr. Emerick, seconded by Mrs. Westfall to accept the 2020 City of Troy Recreation & Park Departments Athletic Field Use Policy. Motion approved by unanimous roll call vote.
- Ken Siler, City of Troy Recreation Director request Treasure Island Use Agreements for concert events on June 26, July 4, and August 1 – In the Summer of 2020 there will be three concert events held at Treasure Island Park. The June 26 concert is in conjunction with the GOBA event. The July 4 concert is sponsored by the Troy Area Chamber of Commerce and the Troy Rotary Foundation. The third concert on August 1 is sponsored by the City of Troy and is requesting to sell and consume alcoholic beverages. The beverages that will be sold are beer and malt beers and the sales of the alcohol at the event are sold by Mr. Siler’s staff. Concerts that include the sale of alcoholic beverages require Council approval of the Use Agreement. Mr. Emerick moved that the Board of Park Commissioners approve the Treasure Island Park Use Agreement for the concerts of June 26, July 4, and August 1, and that the Board of Park Commissioners recommends that Troy City Council approves the Use Agreement for the August 1 Concert, seconded by Mrs. Westfall. Recommendation approved by unanimous roll call vote.

- Mr. Kappers noted the Board of Park Commissioners appreciation to the Robinson Fund for the donation of \$10,000 to replace trees lost during the January 11 tornado. Mr. Drake commented that the funds will replace the 35 trees that were on public property and the roughly another 30 trees throughout the areas that suffered a loss.
- Patrick Titterington, City of Troy Director of Public Service and Safety request parks transfer from the City of Troy and Board of Park Commissioners to the Troy City Schools Board of Education - reviewed a request that the Board of Park Commissioners recommends to Troy City Council that the ball fields/parks at Hook School and Cookson School be transferred to the Troy City Schools Board of Education with the understanding that the Troy Board of Education will establish new ball fields at locations yet to be determined. The Troy City Schools Facility Master Plan provides for expanding the areas of Cookson Elementary School (located on Mystic Lane at Maplecrest Drive) and Hook Elementary School (located on Trade Square West at Trade Square East), which would include using the ball field areas/parks adjacent to the schools as follows:
 - 5.05-acre ball fields at Cookson School (currently known as Campbell Park) – denoted as “East Elementary School”
 - 3.2-acre ball fields at Hook School (currently known as Hook Park) – denoted as “North Middle School”.

Ohio Revised Code Section 721.02 provides that a City convey real property to a Board of Education. It was stated that the Troy City Schools has committed to replacing the four fields, and possibly adding up to two additional ball fields, at a location yet to be determined. The Board received a packet of information on this request (attached to the original minutes). The transfer of the ball field acreage is critical to the plan of the schools. Mr. Titterington further discussed the Memorandum of Understanding (MOU) draft that was included in the information received by the Board, which also allowed for the transfer of additional surplus school real property (Kyle Elementary School, Heywood Elementary School, and unused areas of Van Cleve School) to the City, which land would then be available to the City for economic development purposes, with some of the properties within the City identified Riverfront Development area. The MOU also provides for the City to receive usable playground equipment from the vacated schools. It was also noted that the MOU would only be effective if the School Bond Levy that will be on the March 17, 2020 ballot is approved by the voters.

Chris Piper, Superintendent of Schools, commented that the Schools believe the proposed MOU will assure continuance of the excellent relationship between the City and the Schools.

Mr. Kappers commented that the last conversation on this subject in which he was involved was based on the Schools committing to deed land to the City at some point in the future that would replace the 8.25 acres the Schools would be receiving from the City. He expressed his concern that the Board would be giving up the assets of lands with only a commitment of having replacement land to be “used”, and still having responsibilities associated with using the land of another owner. Mr. Emerick and Mrs. Westfall indicated they did not share the same concern about receiving replacement land as long as the schools were committed to providing the needed space that could be used for ball fields. However, recognizing Mr. Kappers’ concern, a motion was made by Mr. Kappers, seconded by Mrs. Westfall to table any action on the request to convey the 5.05-acre Campbell Park and the 3.2-acre Hook Park to the Troy City Schools Board of Education so that additional conversation and review could take place.

- Scott Beeler, Troy High School softball coach requesting permission to place a storage shed at the North Market Street Softball Field – Mr. Beeler stated the Troy Softball Boosters would be purchasing an already built shed and placing it on the grounds. Mr. Beeler wants the Softball Boosters to maintain ownership of the shed even though it is on City park property and only be used by the Troy High School softball program. Mr. Drake noted if Troy Softball Boosters retain rights to the shed, there needs to be ongoing maintenance done by the Softball Boosters not the City of Troy Park Department. Mr.

Drake also stated no paint or chemicals can be stored in the shed. Mr. Drake will contact Jeff Monce with the City of Troy Water Treatment Plant since the shed will be located in a well head protection area. Mr. Kappers confirmed with Mr. Beeler that no advertisements will take place on the shed and Mr. Beeler agreed. Mrs. Knight, City of Troy Administrative Assistance advised Mr. Beeler that if the softball team is going to maintain ownership of the storage shed, they are responsible for carrying insurance. The City will not be responsible for vandalism or theft in regards to the shed. Mr. Beeler also asked for electric to be placed in the third base dugout. Right now, there is only electric in the first base dugout and Troy Softball Team uses the third base dugout and would like to have this access. Mr. Drake agreed to get electrical access and the Softball Boosters will hire an electrician to have it hooked up. Finally, Mr. Beeler requested for a handicap handrail be placed along the ramp that leads from the parking lot to the field seating. Mr. Drake feels that a handrail would be beneficial and will get permission to have the handrail placed. A motion was made by Mr. Kappers to grant permission to the Troy Softball Boosters to place a storage shed at the North Market Street Fields at a location approved by the Park Superintendent, the Softball Boosters maintain the up keep of the shed, the Softball Boosters provide annual proof of insurance for the shed and its contents, and erect a handicap rail along the ramp from the parking lot to the field, and the Softball Boosters to hire an electrician to hook up electricity in the dugout along the third base line, seconded by Mrs. Westfall. Motion approved by unanimous roll call vote.

- Jeremy Drake, City of Troy Park Department Superintendent request the bike path connector through Community Park – Mr. Drake proposed a connector bike path that goes from the Adams Street Bridge through Community Park. By allowing the bike path go through Community Park, it will eliminate pedestrians and bicyclist using the sidewalk. The bike path will go into the park and around existing trees. With the proposal, there is very little impact to the existing landscape. Mr. Drake said weather permitting they would like the path to be completed by the first of June, for the Troy Strawberry Festival and GOBA. Mr. Kappers feels this would be an enhance to the bike path and Community Park. A motion was made by Mr. Kappers, approved by Mr. Emerick. Motion approved by unanimous roll call vote.
- Sue Knight, City of Troy Administrative Assistant request consideration of the 2020 listing of events for Prouty Plaza and other park areas – Mrs. Knight supplied a list of proposed concerts and events to be held on Prouty Plaza, Treasure Island and other Park properties. Mrs. Knight noted that there may be some other events added at a later date. After finding no concerns, Mr. Kappers moved to grant permission for the use of Prouty Plaza and Treasure Island Park for the proposed concert and other events, Mr. Emerick seconded. Motion approved by unanimous roll call vote.
- Sue Knight, City of Troy Administrative Assistant presented an update on the Miami Shores Tee Sign Project – In 2019, Golf Graphics submitted a proposal to update the tee signs at Miami Shores Golf Course. The past several months, the City of Troy Director of Law, Mr. Grant Kerber has been working with Golf Graphics for some exceptions to the original proposal. There are still a couple of outstanding items that are being addressed between Mr. Kerber and Golf Graphics but they are working toward a solution. Mrs. Westfall made a motion to accept the tee sign agreement in substantial conformance with what is before the board and/or acceptable to the Director of Law, Mr. Emerick seconded. Motion approved by unanimous roll call vote.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:39 p.m.

Respectfully submitted,

SPECIAL MEETING OF BOARD OF PARK COMMISSIONERS
MINUTES – February 19, 2020 4:00 PM
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Present: Jeremy Drake, Park Superintendent
 Patrick Titterington, Director of Public Service and Safety
 City staff

A motion was made by Mr. Kappers, seconded by Mr. Emerick that the Board adjourn into Executive Session for the purpose of considering the purchase and/or transfer of property for public purposes. Motion passed by unanimous vote. At 4:02 p.m. the board adjourned into Executive Session.

At 5:31 p.m. the Board of Park Commissioners returned to regular session upon motion of Mr. Kappers, seconded by Mr. Emerick.

Mr. Emerick made a motion to approve and recommend that Troy City Council approve the Memorandum of Understanding (MOU) between City of Troy, Board of Park Commissioners and Troy City Schools, seconded by Mrs. Westfall.

Vote: Yes – Emerick and Westfall; No – Kappers. Motion Adopted (Copy of approved MOU attached to original minutes)

There being no further business, upon motion of Mrs. Westfall, seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 5:32 p.m.

Respectfully submitted,

Work Type Id	Work Type Name	Work Request Count	Employee Hours	Employee Cost	Materials Cost	Equipment Cost	Total Cost	Average Cost
48904	Clean / Stock Restrooms	11	22	\$566.26	\$0.00	\$274.20	\$840.46	\$76.41
48905	Trash / Litter Pickup	11	44	\$837.54	\$0.00	\$402.00	\$1,239.54	\$112.69
48903	Building Maintenance	7	303	\$6,769.56	\$0.00	\$639.80	\$7,409.36	\$1,058.48
48924	Tree Removal / Stump Grinding	3	118	\$2,860.35	\$0.00	\$6,632.44	\$9,492.79	\$3,164.26
48919	Plow / Salt Parking Lots	3	8	\$239.15	\$0.00	\$464.25	\$703.40	\$234.47
48898	Administration - Park	3	4	\$156.88	\$0.00	\$243.08	\$399.96	\$133.32
	Totals:	38	499	\$11,429.74	\$0.00	\$8,655.77	\$20,085.51	\$528.57

1/31/20-2/28/20 Park Department Workorders

Number of Assignments			
Address	Street Name	Work Type	Description
2872	WOODEN LN	Storm Damage / Cleanup	Tree fell across street
	Riverside Cemetery	Storm Damage / Cleanup	large limb fell
418	W Race, 737 Grant	Storm Damage / Cleanup	Clean up two large limbs that fell during wind storm
200	ADAMS STREET	Storm Damage / Cleanup	pick up storm damaged tree branches
200	ADAMS STREET	Storm Damage / Cleanup	Clean up limbs Community Park and Riverside Cemetery
	Tinny Park	Storm Damage / Cleanup	Chip and remove tree that blew over
173	N RIDGE AVE	Storm Damage / Cleanup	Clean up two storm damaged tree limbs
1459	HENLEY RD	Storm Damage / Cleanup	Remove storm damaged curblawn tree
	Adams Street Bridge	Vandalism Repair	Paint over Adams Street bridge graffiti
	Various Locations	Storm Damage / Cleanup	Clean up fallen tree limbs in various parks
	Haywood Park	Storm Damage / Cleanup	Clean up 1 storm damaged tree
439	N ELM ST	Storm Damage / Cleanup	Remove 1 Cottonwood tree that fell at Treasure Island
	Various Locations	Storm Damage / Cleanup	Tornado cleanup
316	DRURY LN	Storm Damage / Cleanup	Remove 2 storm damaged trees
	Various Locations	Storm Damage / Cleanup	Tornado cleanup
	Various Locations	Storm Damage / Cleanup	Clean up/remove tornado damaged trees
719	B DRURY LN	Storm Damage / Cleanup	Remove 3 storm damaged Elm Trees
333	GRANT ST	Storm Damage / Cleanup	Remove 2 storm damaged Maple Trees
	Various Locations	Storm Damage / Cleanup	Remove 4 storm damaged trees-Bruker Park Stanton Road, Michigan Ave Virginia Ave
	Levee Area	Storm Damage / Cleanup	Remove 7 storm damaged Spruce Trees
	Community Park	Storm Damage / Cleanup	Remove 1 storm damaged tree, cleanup downed limbs and trim 5 damaged trees
	Rosehill Cemetery	Storm Damage / Cleanup	Tornado debris cleanup
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	Open and clean restrooms
	Various Locations	Trash / Litter Pickup	
134	N MARKET ST	Building Maintenance	Remodel kitchen interior painting
134	N MARKET ST	Building Maintenance	interior remodel
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	Open and stock restrooms
	Various Locations	Tree Removal / Stump Grinding	Remove 3 dead/dying street trees
	Various Locations	Tree Removal / Stump Grinding	Remove 2 dead Maple Trees
423	S Ridge Ave	Tree Removal / Stump Grinding	
200	ADAMS STREET	Clean / Stock Restrooms	
265	ADAMS ST	Trash / Litter Pickup	
134	N MARKET ST	Building Maintenance	interior painting
134	N MARKET ST	Building Maintenance	Install kitchen sink and faucet
134	N MARKET ST	Building Maintenance	interior remodel
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
	Various Locations	Trash / Litter Pickup	
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
	Various Locations	Clean / Stock Restrooms	
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
	N Market, Duke, Community, Menke	Clean / Stock Restrooms	
135	N MARKET ST	Clean / Stock Restrooms	
	Various Locations	Trash / Litter Pickup	
	Various Locations	Trash / Litter Pickup	
	Various Locations	Trash / Litter Pickup	
	Various Locations	Trash / Litter Pickup	
19	E RACE ST	Plow / Salt Parking Lots	Plow and salt Race and Police
285	ADAMS ST	Administration - Park	
215	W MAIN ST	Administration - Park	Court appearance for restitution hearing
100	S Market St	Administration - Park	Special meeting
134	N MARKET ST	Building Maintenance	2/18-2/21 Senior Center interior remodeling and painting
102	RIVERSIDE DR	Tree Removal / Stump Grinding	2/19-2/21 Tree removals
134	N MARKET ST	Building Maintenance	2/24-2/28 Senior Center remodeling/painting
265	ADAMS ST	Trash / Litter Pickup	2/18-2/21 trash removal various locations
265	ADAMS ST	Trash / Litter Pickup	2/24-2/28 trash removal various locations
	Various Locations	Plow / Salt Parking Lots	
	Various Locations	Plow / Salt Parking Lots	

CITY OF TROY PARK BOARD MEETING

March 3, 2020

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Recreation Board requested \$18,500 from United Way of Miami County for the 2021 Troy Playground Program.
2. 2020 Spring/Summer Troy Recreational Brochure will be distributed through the school's distribution system to all students. It will be sent out around the beginning of April.
3. Girls' Softball registration deadline was Friday, February 14th. At this time, we anticipate three 8U, one 10U and one 12U teams. They will play Tipp City, Vandalia, Northmont, Englewood, Huber Heights and Piqua.
4. Upcoming Hobart Arena events:
 - a. OHSAA Division III District Wrestling Tournament – March 6-7, 2020.
 - b. Rend Collective – March 20, 2020.
 - c. Ice Racing – March 28, 2020.
 - d. Dayton Feis – April 25, 2020.
 - e. Travis Tritt – May 9, 2020.
 - f. Urban Meyer – October 15, 2020.
5. Public Skating Report. (Attached)
6. We are currently offering \$10 off season passes through April, 2020. One Hundred Twenty (120) 2020 Troy Aquatic Park season passes plus seventeen (17) grandparents passes have been sold to date.

2019 – 2020 PUBLIC SKATING SESSIONS

		<u>ADMISSIONS #</u>	<u>RENTAL #</u>	<u>AMOUNT</u>
Sunday	11-3-19	55	29	\$ 402.50
Sunday	11-10-19	113	63	\$ 731.50
Saturday	11-16-19	83	56	\$ 624.00
Saturday	11-16-19	150	110	\$1,143.00
Sunday	11-17-19	<u>132</u>	<u>82</u>	<u>\$ 743.00</u>
	(cold & rainy)	365	248	\$2,510.00
Friday	11-22-19	125	99	\$ 977.50
Saturday	11-23-19	83	65	\$ 646.50
Saturday	11-23-19	121	102	\$ 981.00
Sunday	11-24-19	<u>107</u>	<u>63</u>	<u>\$ 781.50</u>
	(cold & rainy)	436	329	\$3,386.50
Friday	11-29-19	118	91	\$ 933.50
Saturday	11-30-19	84	63	\$ 659.50
Saturday	11-30-19	218	165	\$1,606.50
Sunday	12-1-19	<u>41</u>	<u>21</u>	<u>\$ 298.50</u>
	(cold & rainy)	461	340	\$3,498.00
Saturday	12-7-19	176	139	\$1,373.50
	(cold & windy)			
Saturday	12-14-19	65	59	\$ 537.50
Saturday	12-14-19	136	115	\$1,079.50
Sunday	12-15-19	<u>170</u>	<u>136</u>	<u>\$1,035.00</u>
	(chilly & windy)	371	310	\$2,652.00
Friday	12-20-19	123	93	\$ 922.50
Saturday	12-21-19	78	58	\$ 589.00
Saturday	12-21-19	132	111	\$1,069.50
Sunday	12-22-19	122	90	\$ 917.00
Sunday	12-22-19	<u>139</u>	<u>113</u>	<u>\$1,110.50</u>
	(Chilly & Sunny)	594	465	\$4,608.50
Monday	12-23-19	132	113	\$1,070.50
Thursday	12-26-19	170	134	\$1,339.00

Friday	12-27-19	196	144	\$1,502.00
Saturday	12-28-19	197	165	\$1,316.50
Sunday	12-29-19	184	137	\$1,432.50
Sunday	12-29-19	<u>154</u>	<u>114</u>	<u>\$1,197.00</u>
(warm & sunny)		535	416	\$3,946.00
Monday	12-30-19	154	137	\$1,240.50
Tuesday	12-31-19	211	174	\$1,693.00
Friday	1-3-20	195	151	\$1,529.50
Saturday	1-4-20	169	131	\$1,339.50
Saturday	1-4-20	205	162	\$1,633.00
Sunday	1-5-20	<u>122</u>	<u>96</u>	<u>\$ 972.00</u>
(chilly & rain)		691	540	\$5,474.00
Friday	1-10-20	117	90	\$ 927.00
Saturday	1-11-20	152	124	\$1,196.00
Saturday	1-11-20	145	116	\$1,124.00
Sunday	1-12-20	<u>105</u>	<u>87</u>	<u>\$ 636.50</u>
(warm, rain, windy)		519	417	\$3,883.50
Friday	1-17-20	88	63	\$ 685.50
Saturday	1-18-20	142	122	\$1,143.00
Saturday	1-18-20	98	83	\$ 771.50
Sunday	1-19-20	116	86	\$ 881.00
Sunday	1-19-20	<u>96</u>	<u>80</u>	<u>\$ 752.00</u>
(Cold, rain, snow, wind)		540	434	\$4,233.00
Monday	1-20-20	126	98	\$ 979.00
Friday	1-24-20	78	50	\$ 587.00
Saturday	1-25-20	147	128	\$1,202.00
Saturday	1-25-20	82	60	\$ 642.00
Sunday	1-26-20	<u>240</u>	<u>195</u>	<u>\$1,881.50</u>
(cold, rain, snow, wind)		547	433	\$4,312.50
Saturday	2-1-20	131	102	\$1,037.00
Saturday	2-1-20	<u>73</u>	<u>57</u>	<u>\$ 566.50</u>
(warm and windy)		204	159	\$1,603.50

Friday	2-14-20	113	91	\$ 905.50
Saturday	2-15-20	100	78	\$ 788.50
Saturday	2-15-20	71	53	\$ 556.50
Sunday	2-16-20	175	134	\$ 952.00
Sunday	2-16-20	<u>62</u>	<u>41</u>	<u>\$ 474.50</u>
	(cold and windy)	521	397	\$3,677.00
Monday	2-17-20	122	95	\$ 947.50

To: Board of Park Commissioners
From: Kyler Booher, Director of Golf
Subject: 2019 February Report
Date: Tuesday, March 3rd, 2020

- Opening date was scheduled for March 1st. That is likely to be pushed back several days due to snowfall.
- Maintenance staff has been performing routine golf course and driving range maintenance as well as landscaping around the new clubhouse and the driving range.
- Irrigation has been installed on the target greens on the driving range.
- Irrigation work around the clubhouse is nearly finished.
- Work that remains to be finished:
 - o Install new sign by the entrance
 - Trench work is complete. Waiting on the sign to be finished and installed.
- Additional pro shop signage and furnishing the walls in the main hallway is ongoing.
- Course conditions remain good as we head into the beginning of the season.
- The Shoreline is closed but remains available for private rental. It is scheduled to re-open for business on April 1st.

Please find attached the MTD/YTD Expense Report, HowGoesItReport, and Seasonal Employee Hours for February.

February Facility Revenue:

- Golf Shop: \$4,478.60
- Driving Range: N/A
- Shoreline Rental: \$550.00
- TOTAL: \$5,028.60

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	% Used
713.445.5101	FT/PT EMPLOYEES W/	267,831.00	20,208.79	50,081.20	217,749.80	0.00	217,749.80	18.70
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	93.74	906.26	0.00	906.26	9.37
713.445.5143	TERMINATION PAY-SIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5144	TERMINATION PAY-VAC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5149	OTHER PERSONNEL SER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5151	CITY SHARE-PERS PEN	37,640.00	2,786.78	5,523.03	32,116.97	0.00	32,116.97	14.67
713.445.5161	LIFE INSURANCE	325.00	26.50	47.70	277.30	0.00	277.30	14.68
713.445.5162	HEALTH INSURNACE	67,500.00	5,347.10	10,370.77	57,129.23	0.00	57,129.23	15.36
713.445.5163	CITY'S CONTRIBUTION	15,726.00	0.00	0.00	15,726.00	0.00	15,726.00	0.00
713.445.5164	WORKERS' COMPENSATI	8,100.00	1,466.51	1,466.51	6,633.49	0.00	6,633.49	18.11
713.445.5165	UNEMPLOYMENT COMPEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5166	MEDICARE	3,900.00	280.68	705.39	3,194.61	0.00	3,194.61	18.09
713.445.5201	OFFICE MATERIAL & S	1,000.00	469.62	469.62	530.38	0.00	530.38	46.96
713.445.5202	REPRODUCTION/PRINTI	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5205	CHEMICALS	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	0.00
713.445.5207	COMPUTER SUPPLIES	300.00	409.99	691.96	-391.96	0.00	-391.96	230.65
713.445.5210	FOOD	32,000.00	0.00	0.00	32,000.00	21,300.00	10,700.00	66.56
713.445.5211	BEVERAGE\SUPPLIES	18,000.00	1,250.32	1,465.26	16,534.74	26,018.11	-9,483.37	152.69
713.445.5213	BUILDING MAINTENANC	5,000.00	166.74	166.74	4,833.26	0.00	4,833.26	3.33
713.445.5231	MACH & EQUIP SUPPLI	18,000.00	1,990.49	2,145.37	15,854.63	0.00	15,854.63	11.92
713.445.5239	OTHER MATERIALS & S	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00
713.445.5241	UNIFORM ALLOWANCE	2,100.00	0.00	525.00	1,575.00	0.00	1,575.00	25.00
713.445.5243	SAFETY CLOTHING/EQU	2,500.00	247.07	247.07	2,252.93	0.00	2,252.93	9.88
713.445.5251	LICENSED VEHICLE SU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5253	FUEL-DIESEL	5,000.00	0.00	268.14	4,731.86	4,731.86	0.00	100.00
713.445.5254	FUEL-GASOLINE	5,000.00	191.00	454.56	4,545.44	4,545.44	0.00	100.00
713.445.5255	NON-LICENSED MACH &	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5269	SUPPLIES FOR RESALE	36,000.00	387.20	670.46	35,329.54	13,000.00	22,329.54	37.97
713.445.5301	RENT/LEASE OF GOLF	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
713.445.5302	RENT/LEASE OF EQUIP	800.00	0.00	0.00	800.00	0.00	800.00	0.00
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00
713.445.5312	ELECTRICITY	20,000.00	2,062.19	3,828.83	16,171.17	0.00	16,171.17	19.14
713.445.5313	WATER/SEWER	5,000.00	187.18	374.36	4,625.64	0.00	4,625.64	7.49
713.445.5315	FUEL OIL-HEATING	4,000.00	552.09	1,371.52	2,628.48	2,628.48	0.00	100.00
713.445.5316	TELEPHONE	2,000.00	329.22	649.09	1,350.91	0.00	1,350.91	32.45
713.445.5321	TRAVEL, LODGING, ME	0.00	0.00	20.00	-20.00	0.00	-20.00	000.00
713.445.5322	TRAINING/REGISTRATI	300.00	0.00	0.00	300.00	0.00	300.00	0.00
713.445.5324	MEMBERSHIPS	1,500.00	740.00	740.00	760.00	0.00	760.00	49.33
713.445.5331	ARCHITECTS AND ENGI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5335	EDP CONSULTANTS	1,100.00	0.00	1,177.00	-77.00	0.00	-77.00	107.00
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5338	PERSONAL SERVICE CO	106,470.00	0.00	41.16	106,428.84	52,958.84	53,470.00	49.78
713.445.5339	MISCELLANEOUS SERVI	59,400.00	180.72	655.42	58,744.58	0.00	58,744.58	1.10
713.445.5359	INSURANCE POOL	5,000.00	0.00	4,447.01	552.99	0.00	552.99	88.94
713.445.5361	MAINT. OF FACILITIE	53,200.00	4,094.36	4,397.45	48,802.55	11,326.71	37,475.84	29.56
713.445.5363	MAINT. MACH/EQUIP	30,000.00	3,040.06	3,275.43	26,724.57	2,764.63	23,959.94	20.13
713.445.5364	MAINT. LICENSED VEH	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	0.00
713.445.5365	MAINT. NON-LICENSED	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5381	POSTAGE	50.00	55.00	82.67	-32.67	0.00	-32.67	165.34
713.445.5384	MILEAGE REIMBURSEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5386	ADVERTISING	3,000.00	163.16	163.16	2,836.84	0.00	2,836.84	5.44
713.445.5389	OTHER COMMUNICATION	500.00	88.55	496.62	3.38	0.00	3.38	99.32

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	% Used
713.445.5390	TRANSFER STATION/DI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5398	PRINTING EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5399	OTHER EXPENSE FOR O	4,200.00	0.00	0.00	4,200.00	0.00	4,200.00	0.00
713.445.5411	PRINCIPAL PYMT-NOTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5511	REFUND-CURRENT YR R	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
713.445.5524	ACCRUED INTEREST	25.00	0.00	0.00	25.00	0.00	25.00	0.00
713.445.5525	REMITTTANCE OF STAT	18,000.00	57.01	269.45	17,730.55	17,730.55	0.00	100.00
713.445.5527	PREMIUM ON INVESTME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5542	PETTY CASH ESTAB/IN	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5631	FURNITURE & FIXTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5633	MACHINERY & EQUIPME	66,700.00	0.00	0.00	66,700.00	60,500.00	6,200.00	90.70
713.445.5636	GOLF CARTS	20,000.00	0.00	18,810.90	1,189.10	189.10	1,000.00	95.00
713.445.5637	COMPUTER HARDWARE/S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
* Dept 445 MUNICIPAL FACILITIES		1,025,167.00	46,778.33	116,192.59	908,974.41	217,693.72	691,280.69	
** 713 MIAMI SHORES FUND		1,025,167.00	46,778.33	116,192.59	908,974.41	217,693.72	691,280.69	
***		1,025,167.00	46,778.33	116,192.59	908,974.41	217,693.72	691,280.69	

Miami Shores Golf Course Detailed Departments Report

Starting date: February 1, 2020

Ending date: February 28, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
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Department: Pro Shop Sales

Category: Footwear

Subcategory: Footwear

	Shoes Footjoy Tour S	2.00	\$207.86	\$14.54	\$222.40	\$150.00	\$57.86
	Footwear Total:	2.00	\$207.86	\$14.54	\$222.40	\$150.00	\$57.86
	Footwear Total:	2.00	\$207.86	\$14.54	\$222.40	\$150.00	\$57.86

Category: Golf Clubs

Subcategory: Hard Goods

2556	Ping Sigma G Darby	1.00	\$118.88	\$8.32	\$127.20	\$99.00	\$19.88
2748	Special Order Titleist 3 Iron T100	1.00	\$169.00	\$0.00	\$169.00	\$137.00	\$32.00
	Hard Goods Total:	2.00	\$287.88	\$8.32	\$296.20	\$236.00	\$51.88
	Golf Clubs Total:	2.00	\$287.88	\$8.32	\$296.20	\$236.00	\$51.88

Category: Handicap

Subcategory: Service

1134	Handicap Adult	1.00	\$30.00	\$0.00	\$30.00	\$0.00	\$30.00
	Service Total:	1.00	\$30.00	\$0.00	\$30.00	\$0.00	\$30.00
	Handicap Total:	1.00	\$30.00	\$0.00	\$30.00	\$0.00	\$30.00

Category: Sales Miscellaneous

Subcategory: Sales Miscellaneous

1089	Sales Miscellaneous	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sales Miscellaneous Total:	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sales Miscellaneous Total:	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Pro Shop Sales Total:	9.00	\$525.74	\$22.86	\$548.60	\$386.00	\$139.74

Department: Accounting

Category: Accounting

Subcategory: Giftcard

2511	Giftcard	1.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	Giftcard Total:	1.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	Accounting Total:	1.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	Accounting Total:	1.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00

Department: Golf Course Revenue

Category: Driving Range

Subcategory: Driving Range

Miami Shores Golf Course

Detailed Departments Report

Starting date: February 1, 2020

Ending date: February 28, 2020

Item Number	Description	Quantity	Subtotal	Tax	Total	Cost	Profit
2510	Senior Adult Range Membership - MS Member	2.00	\$460.00	\$0.00	\$460.00	\$0.00	\$460.00
	Driving Range Total:	2.00	\$460.00	\$0.00	\$460.00	\$0.00	\$460.00
	Driving Range Total:	2.00	\$460.00	\$0.00	\$460.00	\$0.00	\$460.00

Category: Membership

Subcategory: Service

1115	Senior Adult Full Membership	4.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
1117	Adult Pass Membership	1.00	\$410.00	\$0.00	\$410.00	\$0.00	\$410.00
	Service Total:	5.00	\$3,410.00	\$0.00	\$3,410.00	\$0.00	\$3,410.00
	Membership Total:	5.00	\$3,410.00	\$0.00	\$3,410.00	\$0.00	\$3,410.00

Category: Service

Subcategory: Service

1120	Club Storage	1.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
	Service Total:	1.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
	Service Total:	1.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
	Golf Course Revenue Total:	8.00	\$3,930.00	\$0.00	\$3,930.00	\$0.00	\$3,930.00

New Gift Cards Issued: -\$100.00

Subtotal: \$4,455.74

Tips: \$0.00

Tax: \$22.86

Total: \$4,478.60

		2020 Seasonal Employee Hours				
		2/21/2020	2/28/2020	3/6/2020	3/13/2020	3/20/2020
Maintenance						
Auzenne, Tony	\$8.70					
Bertram, Travis	\$8.70					
Burnside, Kevin	\$9.00	40.5	42			
Miller, Anthony	\$8.55					
Wehrman, John	\$8.70					
Wichie, Joe	\$9.00					
TOTAL		40.5	42			
Golf Shop						
Booher, Cheyene	\$8.70					
Cianciolo, Hank	\$8.70					
Collin, Zac	\$8.70					
Creager, Keith	\$8.70					
Green, Ken	\$8.70					
Hockett, Connor	\$10.00					
Holtel, Jack	\$9.00					
Huston, Chris	\$8.70					
Jamison, Chet	\$8.70					
Mutschler, John	\$8.70					
Reilly, Joe	\$8.70					
Weaver, Gary	\$8.70					
The Shoreline						
Ashby, Marion	\$9.60					
Bainbridge, Paula	\$8.70					
Booher, Amy	\$9.00					
Chumney, Cristal	\$8.70					
Collins, Ian	\$8.70					
Gillespie, Audrey	\$10.25					
Hanger, Deb	\$9.00					
Mack, Lynsey	\$8.70					
Maus, Jordan	\$8.85					
Wilson, Matthew	\$8.85		11			
TOTAL			11			



Jillian A Rhoades, PE
City Engineer
937-339-2641
jillian.rhoades@troyohio.gov

MEMORANDUM

TO: Mr. Kappers, President of Park Board
FROM: Engineering Department
DATE: March 1, 2020
SUBJECT: **AUTHORIZATION FOR DP&L TO RELOCATE THROUGH JOE REARDON SKATEPARK**

The West Main Street Corridor projects are improving West Main from Cherry Street to I-75 and will begin construction in 2022. The West Main improvements include widening the street, installing curb/tree lawns, upgrading storm sewer facilities and replacing curb and sidewalk along the entire corridor. Joe Reardon Skatepark and Menke Park are located along this corridor of improvements and will be affected by the construction of the West Main Street Corridor project.

In advance of this project, the utility companies are planning to relocate their infrastructure that currently exists along West Main Street between the CSX Railroad Spur to I-75 as part of a capital improvement project for DP&L. Staff has been coordinating with DP&L regarding rerouting their overhead utility pole line between CSX Railroad Spur and Ridge Avenue. The rerouted pole line is being proposed through Joe Reardon Skatepark as shown in the attached map. The route shown on the map is approximate, and the plan is to run across the southern and eastern property line of the park so as to impact it the least and affect the least number of trees as possible. The goal is to coordinate with DP&L and the Park Department Superintendent to tie-down the least intrusive path for the proposed utility pole line. The proposed route will not impact activities of the skatepark.

With this reroute, DP&L is requesting easements along the proposed utility pole line. The proposed reroute also includes serving Chase Bank (1011 W Main St) from the skatepark, which will require additional easement to the bank. To assist DP&L with this reroute project, it is requested that trees along this route be removed by the Park Department.

It would be appreciated if the Park Board would authorize permission for DP&L to place the proposed pole line along the park in the route shown on the attached map along with granting the easement along this pole line and the service to Chase Bank.

encl.





Legend

Utility Poles

- Existing (Orange circle)
- Proposed (Red cross)

Utility Lines

- Existing (Solid orange line)
- Proposed (Dashed red line)