



ROBINSON RESERVE AT DUKE PARK FUND ADVISORY BOARD

Wednesday, December 18, 2024 4:00 p.m.

City Hall Media Room, 2nd Floor, 100 South Market Street

AGENDA

- I. Roll Call: ___ Drake ___ Mercer ___ Robinson ___ Titterington ___ Anderson
- II. Approve minutes from the October 24, 2023 Robinson Reserve at Duke Park Advisory Board Meeting
- III. 2025 Grant Requests
 - a. Prairie Mowing - \$1,470
 - b. Invasive Treatments - \$2,205
 - c. Path Maintenance - \$1,560
 - d. Tree Watering - \$1,558
 - e. Bucket Truck (10% of Total Cost) - \$19,000
 - f. Shelter - \$40,000
- IV. Discussion of long range proforma

265 Adams Street, Troy, OH 45373-7303

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ROBINSON RESERVE AT DUKE PARK ADVISORY BOARD
MINUTES – October 24, 2023 4:00 PM
City Hall, Conference Room

The meeting was called to order by Mr. Titterington.

Members of the Board Present: Mr. Jeremy Drake
Mr. Ted Mercer
Mr. Patrick Titterington
Mrs. Susan Westfall

Members Attending via Zoom: Mr. Rayce Robinson

Others Attending: City staff

The minutes of the November 17, 2023 Robinson Reserve at Duke Park Advisory Board meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Titterington.

NEW BUSINESS:

- **2024 Grant Requests** – Mr. Titterington discussed the 2024 Grant Request for the Robinson Reserve. Below are the expenses to highlight:
 - High Cut Mowing & Prairie Invasives - \$1,400.00
 - Tree Watering - \$1,500.00
 - Invasives Removal - \$2,100.00
 - Path Maintenance - \$4,000.00
 - Skid Steer - \$5,000.00
 - Zero Turn Mower - \$1,200.00Total Amount for 2024 is \$15,200.00

It was stated that the Robinson Reserve Fund will pay up to 10% of the costs or to not exceed the listed amount above of a new skid steer and zero turn mower.

A motion was made by Mr. Rayce Robinson, seconded by Mrs. Westfall, to recommend to City Council for the 2024 expenses for the Robinson Reserve Funds 631. Motion passed by unanimous vote

- **Update on trail sign** – Mr. Titterington stated there has been discussion around naming the trail after Mrs. Margaret Duke who is Mrs. Patricia Robinson's mother. The City of Troy would fund sign to place by the walking path and the sign would match the existing interpretive sign located at the reserve. The Advisory Board would like the trail sign placed on a rock by the walking path.

OTHER:

- Mr. Mercer stated there has been \$200,000 deposited into the fund in 2023. The Robinson's will continue to deposit their endowment to the fund until the agreed balance deposited has been reached.
- Mr. Mercer commented that him and Mr. Thom Robinson visited the reserve within the past week and Mr. Robinson commented that some trees need to be straightened and mulch placed around the trees prior to the winter season. He would like to have the path in the reserve edged and cleaned up. Mr. Mercer stated one of Mr. Robinson's biggest concerns were there was no pathway from the Duke Park baseball/softball fields parking area and lead to the reserve. Mr. Mercer agreed it would be nice to have a path from the parking area connect to the reserve so people have another access point. Mr. Drake thought it would need to be eight feet wide and have gravel as the base. Mr. Mercer stated Mr. Thom Robinson would prefer the path to be asphalt and Mr. Drake stated he would get a cost estimate for both gravel and asphalt.

There being no further business, upon motion of Mrs. Westfall, seconded by Mr. Mercer, by unanimous voice vote, the Board adjourned at 4:38 p.m.

Respectfully submitted,

FUND 631 ROBINSON RESERVE AT DUKE PARK FUND
2025-2029 Proforma

	Note	2025	2026	2027	2028	2029
Beginning Balance	1	\$59,012	\$893,764	\$437,568	\$445,235	\$445,790
Interest Income	2	\$544	\$885	\$13,406	\$6,564	\$6,679
Endowment	3	\$900,000	\$0	\$0	\$0	\$0
Total Resources		\$959,556	\$894,649	\$450,974	\$451,799	\$452,468
High Cut Mowing & Prairie Invasives	4	\$1,470	\$1,544	\$1,621	\$1,702	\$1,787
Tree Watering	5	\$1,558	\$0	\$0	\$0	\$0
Invasives Removal	6	\$2,205	\$2,315	\$2,431	\$2,553	\$2,680
Wildflower/Prairie Mix Overseeding	7	\$0	\$0	\$0	\$0	\$0
Path Maintenance	8	\$1,560	\$1,622	\$1,687	\$1,755	\$1,825
Subtotal Operating Expenses		\$6,793	\$5,481	\$5,739	\$6,009	\$6,292
Bucket Truck	9	\$19,000	\$0	\$0	\$0	\$0
Zero Turn Mower	10	\$0	\$1,600	\$0	\$0	\$0
Shelter	11	\$40,000	\$0	\$0	\$0	\$0
Electric Service	12	\$0	\$0	\$0	\$0	\$0
Water Line Extension	13	\$0	\$180,000	\$0	\$0	\$0
Sewer Line Extension	14	\$0	\$120,000	\$0	\$0	\$0
Restroom Building	15	\$0	\$150,000	\$0	\$0	\$0
Subtotal Capital Expenses		\$59,000	\$451,600	\$0	\$0	\$0
Total Expenses		\$65,793	\$457,081	\$5,739	\$6,009	\$6,292
Ending Balance		\$893,764	\$437,568	\$445,235	\$445,790	\$446,176

12/17/24

Notes:

1. Reflects previous year ending balance carryforward
2. Interest income calculated at 1.5% of previous year beginning balance per City Auditor
3. Reflects October deposit from previous year (so 2023 = October 2022 deposit)
4. Two mowings by contractor in 2023; one mowing a year thereafter
5. 30 new trees 1.5x per week, 2 hrs/watering, 32 weeks by a \$15/hour staff; 2024-27 expenses increased 4% COLA
6. Removal by outside contractor on annual basis
7. Overseeding to cover bald areas from original landscaping
8. Labor and materials provided by outside contractor to chip and seal path over three years
9. 2023=10% of renovations to hydraulics and radiator; 2025=10% replacement cost of 24 year old vehicle
10. 10% of replacement cost as estimated in City Capital Improvement Plan
11. Estimated cost based on 2021 shelter replacement cost of \$33,000 inflated 5% / year for 4 years
12. Estimated cost based on providing new transformer and 240 service to north side of Reserve
13. Estimated cost based on 50% share of extending 6" line for 3,100 linear feet @\$100/lf plus booster/pump station
14. Estimated cost based on 50% share of extending 2" line for 1,900 linear feet @\$100/lf plus booster/lift station
15. Estimated cost based on 2015 cost of Treasure Island RR @\$85,000 inflated 5% / year for 11 years