

BOARD OF PARK COMMISSIONERS  
MINUTES – January 3, 2022, 4:00 PM  
Council Chambers

The meeting was called to order by Mr. Emerick, Vice-President.

Members of the Board Present: Mr. Richard Jordan Emerick, Vice-President  
Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent  
Ken Siler, Recreation Director  
Patrick Titterington, Director of Public Service & Safety  
Robin Oda, Mayor  
City staff

The minutes of the December 7, 2021 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake further commented that the Park Department has been finishing up year-end work, including the removal of the Christmas Tree and assisting with decoration removal. Regarding the tree removal of trees from the south side of Ridge Avenue, discussed at the prior meeting, Mr. Drake stated there is a plan to reforest the curb lawn where the trees were removed after AES has completed their work associated with the West Main Street Improvement Project.
- Mr. Siler submitted a report (copy attached to original minutes). In addition to the report, Mr. Siler commented that Arena staff will be focusing on ice and hockey events over the next weeks.
- Mr. Booher submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Park Signage Replacement Project** – Lauren Karch, Communications Manager, discussed the information that was included in the packet (copy attached to original minutes) to update park signage and match the City's branding. There would be two sign sizes and they would generally be double sided, and composed of carved (raised lettering) HDU. For most parks, the signage would be replaced, but for a few parks this would be adding signage.

It was commented that McKaig & Race Park has sometimes been identified as McKaig Race Park, and staff asked the Board to indicate which naming should be used. The Board concurred that it should be identified as McKaig & Race Park. The Board further concurred with having a two-sided sign on both McKaig Road and Race Drive.

Staff asked about Waco Park, which was declared as surplus with no bids received for the land as there are no utilities extended to the parcels. The Board concurred that a sign should not be placed at Waco Park at this time and that the City look into rebidding the sale of the land.

A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to approve the park signage replacement project as presented with the name of McKaig & Race Park for such park with two two-sided signs and no signage at this time placed at Waco Park. Motion passed by unanimous vote.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:20 p.m.

Respectfully submitted,

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