

BOARD OF PARK COMMISSIONERS  
MINUTES – June 2, 2020 4:00 PM  
COUNCIL CHAMBERS

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present:           Mr. Kappers, President  
                                                          Mr. Richard Jordan Emerick, Vice-President  
                                                          Mrs. Susan Westfall, Secretary

Others Present:                               Jeremy Drake, Park Superintendent  
                                                          Ken Siler, Recreation Director  
                                                          Patrick Titterington, Director of Public Service and Safety  
                                                          Council Member Schilling  
                                                          City staff

The minutes of the May 5, 2020 Board of Park Commissioners were approved by unanimous voice vote following a motion by Mr. Emerick, seconded by Mrs. Westfall. Motion approve by unanimous roll call vote.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake thanked the Park Department employees for working through the process of reduced staff and what each employees' new responsibilities are. Staff has been willing to step up and help where it is needed. All parks are open along with the public restrooms. Mr. Drake noted that the basketball courts are being used by the public. Staff has placed 2x4's on the hoops to block the rims along with caution tape around the courts only to have it removed by visitors of the parks.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler stated park shelter reservations are open for the remainder of the season. Staff is preparing the pool for opening day on June 15. A vendor will be coming within the next week to start the pool system and make sure everything is running smoothly. Pool staff will attend training sessions leading up to opening day on June 15. Miami County Public Health will be on hand to help staff meet the guidelines with the opening of the pool along with summer ice programs at Hobart Arena. As of June 15, Hockey and Figure Skating can start their summer activities camps following the guidelines that have been set. Mr. Kappers stated he was surprised the pool is opening and asked what went into the Recreation Board deciding to open the pool. Mr. Siler stated it was the Recreation Board voted to open and staff will be enforcing the guidelines that have been set. Mrs. Westfall and Mr. Emerick both support the pool being opened and hope it will go smooth for everyone.
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher stated Miami Shores Golf Course has been extremely busy with rounds of golf being played. He stated they have gained some new members from other golf courses in the area that have closed permanently or have not opened yet due to Covid-19. One league has been moved to Miami Shores due to the closure of another course. Mr. Booher thanked Ryan Leach and the grounds crew for keeping the course in great condition considering how much it is being used. Extra cleaning is taking place in the indoor facility and golf carts. Staff is still working with the Miami County Public Health to make sure they are meeting the guidelines and continue to be open. The Pro Shop is closed and but they have been able to sell merchandise. The Shoreline opened for takeout on April 22, May 15 for outdoor dining, and June 1 for indoor dining. Social Distancing has been feasible at The Shoreline due to the size of the dining and the number of tables they have to offer for seating. Mr. Kappers inquired about the use of the driving range and Mr. Booher stated it was able to open on May 1 and has been busy. The cart that staff drives around the driving range to pick up the balls is cleaned thoroughly and the balls are washed after they are picked up.

NEW BUSINESS:

- Mr. Kappers stated City Administration and the Mayor requested the Board of Park Commissioners to draft a Policy of Guidelines for Approval of Declaring as Surplus City/Board of Park Commissioners Property. Mr. Kappers drafted a policy and has worked with City staff to finalize the policy. Mr. Kappers noted that there needed to be a correction in the policy to show under item three, (Identification and analysis of the reason(s) for declaring said property as surplus, as listed in A-B above) as there was no item C. Mrs. Westfall liked the policy and Mr. Emerick thought it covered all aspects and gives the Board guidelines for the future. A motion was made by Mr. Kappers to adopt the corrected Policy Guidelines RE Approval of Declaring As Surplus City/Board of Park Commissioners Property as the Park Boards Policy and to recommend that Council also adopt the policy. Motion seconded Mr. Emerick and approved by unanimous roll call vote. (A copy of the approved policy is attached to the original minutes.)

A motion was made by Mr. Kappers, seconded by Mrs. Westfall that the Board adjourn into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Motion passed by unanimous vote. At 4:18 p.m. the board adjourned into Executive Session.

At 5:05 p.m. following a motion by Mr. Emerick, seconded by Mrs. Westfall, and approved by unanimous roll call vote, the Board returned to regular session.

OTHER:

- Mr. Titterington requested Park Board support for the use of Prouty Plaza for an event on July 3. He explained that the Pink Ribbon Girls organization, in coordination with Troy Main Street, Inc. and Moeller Brew Barn, have asked to hold a concert within the Public Square and on Prouty Plaza that will include music, some food options and the sale of alcohol, with the concert between the hours of 2:00 p.m. to 9:00 p.m., and the Public Square closed from approximately noon to 11:00 p.m. to allow time for set up and tear down. The Public Square will be closed at Cherry, Walnut, Franklin and Water Streets, with the alcohol venue contained within the crossings at the Square at S. Market Street, E. Main Street and North Market Street, at Cherry Street on W. Main Street and including the area of Prouty Plaza. Mr. Titterington noted this has been discussed with the Superintendent of Parks. Approval of Notwithstanding Legislation for this event will be requested of City Council. A motion was made by Mr. Kappers, seconded by Mr. Emerick, that the Board of Park Commissioners supports the use of Prouty Plaza for this event to be held July 3, and recommends approval by Troy City Council. Motion passed by unanimous vote.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 5:08 p.m.

Respectfully submitted,