



APPLICATION FOR A PLANNED DEVELOPMENT

An application for a Planned Development located at _____
(Street Address)

being lot number(s) _____
(Parcel Identification Number) (Proposed Zoning Classification)

OWNER

APPLICANT

Name _____
Address _____
City _____
State _____
Zip Code _____
Phone No. _____
Fax No. _____
Email _____

Name _____
Address _____
City _____
State _____
Zip Code _____
Phone No. _____
Fax No. _____
Email _____

The applicant is the _____ of the property, which is subject to this application.
(State the interest of the applicant)

I hereby depose and say that the above statements and the statements contained in all the exhibits prepared by me and transmitted herewith are true.

(Applicant Signature)

Subscribed and sworn to before me this _____ day of _____, 20____

My Commission Expires _____
(Month/Date/Year)

(Notary Public)



PLEASE PROVIDE THE FOLLOWING:

- 1) Documentary evidence that establishes the legal or beneficial nature of the applicant's interest in the tract or parcel(s) and in the proposed planned development: Attach as EXHIBIT "A".
- 2) The legal description of the land proposed to be reclassified: Attach as EXHIBIT "B".
- 3) Written description identifying the principal types of uses to be included in the planned development: Attach as EXHIBIT "C".
- 4) A site plan prepared by a registered engineer, surveyor or architect in duplicate drawn to such scale as to clearly show:
 - i) The actual dimensions of the subject property according to the recorded plat of such property, lot numbers, it's present zoning classification, existing and proposed uses: Attach as EXHIBIT "D-1".
 - ii) The location and arrangement of proposed buildings and structure, the proposed traffic circulation pattern within the planned development, the location and width of all proposed streets and public ways, the areas to be developed for parking, the points of ingress and egress, including access streets where required, the relationship of abutting land uses and zoning districts, the location of public or common open space, if any, including parks, playgrounds, school sites, and recreational facilities: Attach as EXHIBIT "D-2".
 - iii) Statement indicating the intensity of land use to be allocated to all parts of the area to be developed; including the use, approximate height, bulk, and gross floor area of buildings and other structures, and the percentage of the site which is to be occupied by buildings and structures; Attach as EXHIBIT "D-3".
 - iv) Sketches or renderings of the proposed buildings, structures and landscaping to properly describe the proposed project: Attach as EXHIBIT "D-4".
 - v) Statement describing the provisions to be made for the care and maintenance of common open space or recreational facilities, proposed articles of incorporation and by-laws of the responsible entity: Attach as EXHIBIT "D-5".
 - vi) Statement describing in detail the substance of covenants, grants or easements or other restrictions to be imposed upon the use of land, buildings and structures, including easements for public utilities: Attach as EXHIBIT "D-6".
 - vii) Statement setting forth in detail all modifications required in the regulations otherwise applicable to the subject property: Attach as EXHIBIT "D-7".
- 5) The present zoning classification of all surrounding lands located within two hundred fifty (25) feet of the land proposed to be reclassified: Attach as EXHIBIT "E".
- 6) The names and addresses, and lot number of the owners of property within a radius of two hundred fifty (250) feet from the parcel or parcels of land proposed to be reclassified: Attach as EXHIBIT "F"
- 7) Two (2) sets of mailing labels of property owners. One (1) set of completed prints no larger than 11"X17". One (1) set of electronic prints submitted by email or flash drive.

OFFICE USE ONLY

Date Filed _____
Accepted by _____
Filing Fee Paid. _____
Receipt # _____

Scheduled Planning Commission Meeting
(Held every 2nd and 4th Wednesday of the month at 3:30 p.m.)

Date Requested: _____
Applicant(s) scheduled on the agenda will be notified

REQUIRED DOCUMENTS:		
_____	EXHIBIT A	Nature of applicant interest
_____	EXHIBIT B	Legal Description of land
_____	EXHIBIT C	Written description principal uses
_____	EXHIBIT D-1	Dimensions
_____	EXHIBIT D-2	Location/arrangement of buildings & structures
_____	EXHIBIT D-3	Intensity of Land Use
_____	EXHIBIT D-4	Sketches property describing proposed buildings
_____	EXHIBIT D-5	Description of maintenance of open space or recreational facilities
_____	EXHIBIT D-6	Description of covenants, grants, easements or other restrictions
_____	EXHIBIT D-7	Modifications of regulations
_____	EXHIBIT E	Zoning classification of parcels within 250 feet of parcel
_____	EXHIBIT F	Property owners list within 250 feet of parcel
_____	Labels	Two (2) Sets of Mailing Labels of Property Owners
_____	Copies	Fifteen (15) Complete Sets in a reproducible format 11"x17"

PLANNING COMMISSION DISPOSITION:

PUBLIC HEARING DATE
RECOMMENDATION TO CITY
COUNCIL

CITY COUNCIL DISPOSITION:			
1 st Reading:	2 nd :	3 rd :	PUBLIC HEARING DATE
_____			COUNCIL COMMITTEE RECOMMENDATION
_____			CITY COUNCIL ACTION
Approved:	Denied:	_____	

Ordinance Number: _____			