

## Checklist

### Fees

- ♦ Vendor License & Mobile Food Vehicle Registration  
**\$25.00**
- ♦ Provide a list to the Troy Police Department with all employees working in the Mobile Food Vehicle.
- ♦ Provide insurance documentation to the Troy Police department with certificate of liability that provides limits of not less than one million dollars (\$1,000,000) per occurrence.



For more information contact:

City of Troy

Police Department

124 E. Main Street

Troy, OH 45373

Phone: (937) 339-7525

<http://www.troyohio.gov>



# City of Troy

## Mobile Food Vehicle Regulations



Important Information  
when Applying for a  
Mobile Food Vehicle  
Registration.

# Regulations for Mobile Food Vehicles

## Overview

- ⇒ Owner/Operator must obtain one (1) Vendor's License and Mobile Food Vehicle Registration to operate a Mobile Food Vehicle in the City of Troy.
- ⇒ Employees are not required to obtain license and registration. They only need to be listed for vetting purposes.
- ⇒ Vendor's License & Mobile Food Vehicle Registration is valid for 1 year from the granted issuance date.
- ⇒ Mobile Food Vehicle Registration is valid for 1 vehicle only. Additional Registration for other Mobile Food Vehicles in an operation is at no cost to the applicant.

## Public Right-of-Way

- ⇒ Shall not remain stationary in one location for more than 4 hours while open for business and operating for sales. This restriction does not prohibit a Mobile Food Vehicle that is not open for business or not operating for sales from being legally parked for a duration longer than 4 hours. After the vehicle has been stationary in one location for a period of 4 hours, the vehicle must be moved to a location at least 100 yards from the previous location.
- ⇒ While located on a street, all food and drink must be sold from the curb side of the food vehicle.

- ⇒ Shall be parked so that there is no obstruction to normal traffic movement, must be parked with curb-side wheels parallel with and not more than 12 inches from the curb.
- ⇒ Flashing lights must be operated when vehicle is parked, stopped, or open for business on a public street, so it is visible to approaching vehicles.
- ⇒ May not engage in business within the City of Troy during hours other than the 15 hour period from 7:00am to 10:00pm. This is not applicable to vendors who are invited to a residence or place of business at times other than the hours provided here.
- ⇒ Allowed city wide.

## Private Property

- ⇒ Shall not remain stationary in one location for longer than 6 hours while open.
- ⇒ Setback minimum of 10 feet from the public right-of-way and located in the rear yard, if there is no rear yard then it shall be located opposite of the yard that serves as the front entrance.
- ⇒ Allowed city wide, with the exception of land owned by the City of Troy or educational institutions.
- ⇒ No Mobile Food Vehicle shall operate on the same parcel or property for more than one (1) day in any given calendar week.

## City of Troy or Educational Institution Land

- ⇒ Shall not remain stationary in one location for longer than 48 hours while in operation.
- ⇒ Setback a minimum of 30 feet from the public right-of-way.
- ⇒ Must be approved by the Director of Public Service and Safety.

The complete vendor's ordinance can be found at <http://www.troyohio.gov>



For questions contact:  
**City of Troy**  
**Police Department**  
**(937) 339-7525**

