

**TROY CITY COUNCIL  
COMMITTEE MEETING  
COUNCIL CHAMBERS, CITY HALL  
100 S. Market Street, Troy, Ohio**

**MONDAY, SEPTEMBER 26 2022; 6:00 P.M.**

**Finance Committee**

**(Severt [Chm.], Phillips, Rozell)**

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for Fleet Maintenance at a cost not to exceed \$425,000 per year for a three-year period and up to two one-year optional renewals.

**Recreation & Parks Committee**

**(Whidden [Chm.], Rozell, Schilling)**

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to submit the Urban Canopy Restoration Grant Application in the amount of \$25,000 to the Ohio Department of Natural Resources and to execute related documents if the grant application is approved for funding. Due to the grant application deadline of October 14, consideration of emergency legislation is requested.

**Streets & Sidewalks Committee**

**(Phillips [Chm.], Pierce, Snee)**

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to enter into an Easement Agreement with Busted Brick Realty Group LLC related to an encroachment into the alley north of the building known as the Mayflower Art Theater. So that the redevelopment of the building can commence without delay, consideration of emergency legislation is requested.

Other Committees/Items may be added.


9-23-2022

cc: Mayor  
Mr. Titterington  
Mr. Kerber  
Mr. Frigge, Departments, Media

**FINANCE  
COMMITTEE**



**MEMORANDUM**

TO: Mr. William Lutz, President of Council  
FROM: Patrick E. J. Titterington, Director of Public Service & Safety   
DATE: September 22, 2022  
SUBJECT: **BIDDING AUTHORIZATION – FLEET MAINTENANCE PROGRAM**

**RECOMMENDATION:**

That the Director of Public Service and Safety is authorized to advertise for bids and enter into a contract for a Fleet Maintenance Program for the City's fleet of vehicles and equipment, including the tracking and scheduling of preventative maintenance, and the tracking of the cost of preventive and non-routine repairs.

**BACKGROUND:**

The City of Troy has contracted for the maintenance of nearly all city vehicles and equipment since 2012. This followed a process of analyzing the cost/value of continuing in-house vehicle maintenance and that of outsourcing. It was determined that it would be more cost effective and efficient to outsource the maintenance of the vehicle fleet and equipment. The current contract with Arbogast Ford expires at year end.

The 2021 annual cost for the contract was \$377,172.40. The current annual authorization is \$400,000. The authorization request for 2023 and the following years is \$425,000. While it is not anticipated that amount would be spent, according to the Bureau of Labor Statistics consumer price index, 2022 motor vehicle maintenance and repair costs are 9.1% higher than average prices throughout 2021. Sufficient authorization would then be in place, particularly if major repairs are needed. The actual costs of the program over the last eight contract years is below. The contract term recommended is three-years, with up to two one-year mutually agreed upon extensions.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for a Fleet Maintenance Program at a cost not to exceed \$425,000 for each calendar year of the contract.


<u>Years</u>	<u>Cost</u>
2014	\$357,278.96
2015	\$279,669.68
2016	\$312,438.49
2017	\$314,937.30
2018	\$282,742.05
2019	\$371,404.55
2020	\$381,207.43
2021	\$377,172.40

**RECREATION &  
PARKS COMMITTEE**

RJP

**MEMORANDUM**

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: September 22, 2022

SUBJECT: ***Authorizing Grant Application to ODNR – Division of Forestry – Urban Canopy Restoration Grant Program***

**RECOMMENDATION:**

That the Director of Public Service and Safety is authorized to submit an Urban Canopy Restoration Grant Program Application for \$25,000 to the Ohio Department of Natural Resources, and authorize the Director to enter into an agreement if the application is approved.

**BACKGROUND:**

The City is eligible to receive up to \$50,000 of ODNR, Division of Forestry funds to address the critical need to restore and improve urban forests, reduce stormwater runoff, and reduce the impact of climate change, while building resiliency through tree planting in urban communities where trees are critical to human health. The trees can only be planted on land owned or controlled by the City of Troy, Ohio. The grant requires a 50/50 match.

Development staff and the Park Superintendent have identified a project that meets the grant requirements, with the project having a total estimated cost of \$50,000. The attached document shows the proposed general locations where trees would be planted, tree species, quantities, and estimated costs.

The ODNR application is due by October 14, 2022. The City will be notified on October 27, 2022 whether or not the application is approved. All work must be completed by December 31, 2023.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council consideration of authorizing the Director of Public Service and Safety to submit the Urban Canopy Restoration Grant Application and to execute related documents if the grant application is approved for funding. Due to the grant application deadline, consideration of emergency legislation is requested.

encl.



**BUDGET BREAKDOWN**
**TOTAL PROJECT COST - \$50,000**
**ODNR Canopy Restoration Grant - \$25,000**
**City of Troy Match - \$25,000**
**Location: Ridge Ave. Between McKaig Avenue and Main St.**

Tree Species	Common Name	Quantity	Cost	Total
<i>Acer saccharum</i>	Sugar Maple	10	\$170.00	\$1,700.00
<i>Liriodendron tulipifera</i>	Tulip Tree	10	\$165.00	\$1,650.00
<i>Quercus bicolor</i>	Swamp White Oak	10	\$175.00	\$1,750.00

**Location: West Main Street**

Tree Species	Common Name	Quantity	Cost	Total
<i>Zelkova serrata</i>	Japanese zelkova	10	\$155.00	\$1,550.00
<i>Quercus imbricaria</i>	Shingle Oak	10	\$170.00	\$1,700.00
<i>Cladrastis kentukea</i>	American yellowwood	10	\$170.00	\$1,700.00

**Location: Southwest Historic District**

Tree Species	Common Name	Quantity	Cost	Total
<i>Quercus bicolor</i>	Swamp White Oak	10	\$175.00	\$1,750.00
<i>Zelkova serrata</i>	Japanese zelkova	10	\$155.00	\$1,550.00
<i>Cladrastis kentukea</i>	American yellowwood	10	\$170.00	\$1,700.00
<i>Syringa reticulata</i>	Japanese lilac tree	10	\$155.00	\$1,550.00
Royal Raindrops Crabapple	Royal Raindrops Crabapple	10	\$130.00	\$1,300.00
<i>Tilia cordata</i>	Little leaf linden	10	\$170.00	\$1,700.00
<b>Equipment / Labor</b>				<b>\$27,400.00</b>
<b>Water Bags - 120</b>				<b>\$3,000.00</b>




**STREETS & SIDEWALKS  
COMMITTEE**



S&S

Patrick E. J. Titterington  
City Director  
Patrick.Titterington@TroyOhio.gov

**MEMORANDUM**

TO: Mr. Lutz, President of Council  
FROM: Patrick E. J. Titterington, Director of Public Service and Safety   
DATE: September 22, 2022  
SUBJECT: EASEMENT AGREEMENT FOR ENCROACHMENT NORTH OF MAYFLOWER ART THEATER BUILDING

**RECOMMENDATION:**

That the Director of Public Service and Safety is authorized to enter into an Easement Agreement with Busted Brick Realty Group LLC related to an encroachment into the alley north of the building known as the Mayflower Art Theater.

**BACKGROUND:**

The building known as the Mayflower Art Theater has been sold. As part of the sale process, a title examination showed that the building actually encroaches 1.2 feet into the alley that is north of the building. The new owner has requested that there be an Easement Agreement with the City to permit the building to continue to encroach onto the property of the City. The City has no objection to such Easement Agreement.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council consideration of authorizing the Director of Public Service and Safety to enter into an Easement Agreement with Busted Brick Realty Group LLC related to an encroachment into the alley north of the building known as the Mayflower Art Theater.

So that the redevelopment of the building can commence without delay, consideration of emergency legislation is requested.

